**Minutes of the Parish Council Meeting**

**Held on Tuesday 7th January 2025at 7.30pm at Tandridge Village Hall, Tandridge Lane, Tandridge**

**Present:**



**Chairman:** Mr Ivor Stamp

**Clerk:** Ms Clare Crouch

**Councillors:** Mr C David,Mrs S Pocock, Mr C Porter, Mr A Schmidt

**In attendance:** Councillor Lockwood and Councillor Killick

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| **64.** | **PROCEDURAL MATTERS** |
| **64.1** | **Apologies:** were received for absence from County Cllr McIntosh, Cllr Nosworthy and Cllr Wallace |
| **64.2** | **Disclosure of Interests:** There were no disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct |
| **64.3** | **Public questions:** The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public in attendance. |
| **64.4** | **Minutes:** Minutes of the Parish Council meeting held on the 3rd December 2024, were agreed and signed as a true record by Cllr Stamp |

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| **65.** | **REPORTS** |
| **65.1** | County Councillor Report – none available |
| **65.2** | District Councillor Report  District Councillor Lockwood explained the unitary council and what would happen to Tandridge District in the event this was approved.  The meeting being held by Tandridge District Council on Wednesday 8th January 2025 is presumed to note that in their opinion Surrey County Council is not ready to progress this plan, as more logistical consideration is required. They are also requesting to delay the May elections  Tandridge District Council are happy to share facilities with other boroughs, such as planning and refuse collections.  Tan House keep delaying the appeal hearing – the appellant keeps delaying due to hospital or illness. However Tandridge District Council is still pursuing the situation  Tandridge Fishing Lake – the development has not been built in accordance with the terms of the planning approval. Enforcement attended and requested a planning application was re-submitted. This was done however Planning have refused the application – Enforcement are now issuing action  Tandridge District Council have engaged two private companies that undertake enforcement processes, they work on Bank Holidays and Weekends which back-ups the current enforcement team at Tandridge District Council |

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| **66.** | **ADMINSTRATION** |
| 66.1 | Councillors confirmed there were no further training sessions they would like to attend. However Councillors expressed interest in the Bite Sized lunchtime training courses and approved the Clerk in attending the three specified. |

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| 67. | FINANCIAL |
| 67.1 | Councillors reviewed and signed off the bank reconciliation for December 2024 Month End |
| 67.2 | Councillors approved December 2024 Clerks Salary: £1,248  Gross Pay Less deductions of Tax and NI And approved the PAYE amount for the current month |
| 67.3 | Councillors approve the Clerks Expenses for December 2024 £31.40 |
| 67.4 | Councillors retrospectively approved Invoice 08220 and payment for £750 to London Hearts for the defibrillator unit. |

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| 68. | PARISH ENVIRONMENT |
| 68.1 | Tandridge Parish Council discussed the Parish Fields (Glebe, Jubilee & Millennium) and confirmed no actions were required |
| 68.2 | Tandridge Parish Council noted there was no further correspondence from RH & RW Clutton in relation to The Glebe Field and the proposed response. The Clerk will email and chase this up in due course. |
| 68.3 | Tandridge District Council noted the queries raised by the Parish Council regarding an asset transfer of the Play Area in Tandridge Village have been put the District Council. At present they are collating all the questions and will respond in due course. Councillor Lockwood advised that Tandridge District Council are currently running a Pilot Scheme. |
| 68.4 | Councillors noted progress regarding the defibrillator, which is to be located in Crowhurst Lane End this week funded by Surrey County Council.Councillors confirmed that they would like to attend a Defibrillation Course – Councillor Lockwood confirmed that Claire Rowley has previously held these courses for other communities where Councillors and public can attend. Councillor Lockwood confirmed she will send the contact information to the Clerk |
| 68.5 | Tandridge Parish Council noted that the name change was agreed by Tandridge District Council and the ward is now correctly called “Lingfield, Crowhurst & Tandridge ward”. |

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| **69.** | **NEIGHBOURHOOD PLAN** |
| **69.1** | Tandridge Parish Council discussed the Neighbourhood Plan and that Cllr Schmidt is trying to set up a meeting of interested parties, date to be confirmed. Groundwork UK have confirmed that there is £4,578.67 of the Basic Grant allowance remaining. |

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| **70.** | **PLANNING –** Applications were reviewed by Tandridge Parish Council confirmed comments to be sent to Tandridge District Council |
| **70.1** | **2008/952/Cond2**  **Court Farm, Godstone, RH9 8DB**  Details pursuant to the discharge of condition 2 (Detailed Plan and Method Statement) and condition 10 ((Highway) of planning permission ref: 2008/952 dated 14 August 2008. Permission to hold not more than 3 point-to-point race meetings per calendar year between 1 February and 7 May  <https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2008/952/Cond2>  Tandridge Parish Council has no objection to the application  Tandridge Parish Council have no further comments on this application |
| **70.2** | **2024/1167**  **Buttons Mead Farm Livery, Buttons Mead Farm, Tandridge Lane, Lingfield, Surrey, RH7 6LW**  Extension to agricultural/equestrian barn to provide storage for mechanical equipment together with associated landscaping works.  <https://tdcplanningsearch.tandridge.gov.uk/PlanningApplicationDetail#TDCInfo>  Tandridge Parish Council objects to the application  Tandridge Parish Council objects to this application due to the surface flood risk and also the detrimental impact to the open character of the greenbelt as it can be seen from the footpath |

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| 71. | INFORMATION FOR COUNCILLORS *(for noting and including on future agendas)* |
| 71.1 | SALC Councillors Forum taking place by Zoom on **Wednesday 22nd January 2025 at 7:30pm**  Clerk will circulate the details in due course for all to attend |

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| 72. | MEETING DATES |
| 72.1 | Tuesday 4th February 2025  Tuesday 4th March 2025  **Confirmed Dates for 2025 /2026:**  Tuesday 1st April 2025 – Annual Parish Meeting  Tuesday 13th May 2025 – Annual General Meeting  Tuesday 2nd June 2025  Tuesday 1st July 2025  Tuesday 2nd September 2025  Tuesday 7th October 2025  Tuesday 4th November 2025  Tuesday 2nd December 2025  Tuesday 6th January 2026  Tuesday 3rd February 2026  Tuesday 3rd March 2026 |